

Fire alarm deficiency report

NFPA 72 · 2022 edition · deficiency report to the owner · blank form to print and fill by hand

Visit

Date of the visit

Visit

☐ Annual inspection and testing☐ Semiannual☐ Quarterly
☐ Service call☐ Acceptance or reacceptance test

Date of this report

Property

Property name

Property address

State (two letters)

County

Owner or owner’s representative

Their email

Their phone

Inspection company

Company

Phone

Company license or registration number

Supervising station (monitoring company)

Monitoring account number

What was found

One row per problem. Deficiency: interferes with the service or reliability the equipment was meant to give. Impairment: a system, component or function is inoperable. Observation (2022 edition only): a suggested correction or improvement that is neither — the owner does not have to act on it unless it becomes one.

#	Location / device address	Device or part of the system	What was found	Classification (Deficiency / Impairment / Observation)	Corrected before leaving? (Yes / No)	Correction recommended
1						
2						
3						
4						

#	Location / device address	Device or part of the system	What was found	Classification (Deficiency / Impairment / Observation)	Corrected before leaving? (Yes / No)	Correction recommended
5						
6						
7						
8						
9						
10						
11						
12						

Written notice to the owner

Deficiencies not corrected by the end of the visit: the owner or owner's representative is informed in writing within 24 hours (14.2.2.2.3 in 2019, 14.2.2.3.2 in 2022). Equipment that is part of a recall program: the owner is notified in writing (14.2.2.2.4 / 14.2.2.3.3).

Owner informed in writing — date and time

How

☐ Email
 ☐ Letter
 ☐ Handed over on site
 ☐ Customer portal
 ☐ Other

Sent or handed to

Equipment found that is part of a recall program?

☐ Yes
 ☐ No

If anything is impaired

An impairment follows Section 10.21: the owner or owner's representative is notified; a system out of service for more than 8 hours (the whole system or a substantial portion) is reported by the service provider to the authority having jurisdiction. Use the impairment notice for the full record.

Owner notified of the impairment — date and time

Out of service for more than 8 hours?

☐ Yes
 ☐ No

Authority having jurisdiction notified — date and time

Authority having jurisdiction — name and contact

Signature

I found the conditions listed above on the visit shown and reported them to the owner or owner's representative.

Name (print)

Signature

Date _____

Organization _____

Title _____

Phone _____

Signature

I received this report of the conditions listed above.

Name (print) _____

Signature _____

Date _____

Prefer your phone? strobeline.com/app keeps each building's device list, records results with no signal, signs on site and sends the owner a link to the stored record.